

Public Document Pack



RUSHMOOR BOROUGH COUNCIL

POLICY AND PROJECT ADVISORY BOARD

*To be held at the Council Offices, Farnborough on
Wednesday, 12th June, 2024 at 7.00 pm*

To:

Cllr M.J. Roberts (Chairman)

Cllr Sue Carter
Cllr A.H. Gani
Cllr Lisa Greenway
Cllr Julie Hall
Cllr Steve Harden
Cllr Peace Essien Igodifo
Cllr Rhian Jones
Cllr Halleh Koohestani
Cllr T.W. Mitchell
Cllr Ivan Whitmee

Standing Deputies:

Cllr A. Adeola
Cllr C.W. Card
Cllr Leola Card
Cllr Thomas Day
Cllr C.P. Grattan
Cllr G.B. Lyon

Enquiries regarding this agenda should be referred to the Administrator, Adele Taylor, Democracy Team, Tel. (01252) 398831, Email. adele.taylor@rushmoor.gov.uk.

A G E N D A

1. **APPOINTMENT OF VICE-CHAIRMAN –**

To appoint a Vice-Chairman of the Board for the 2024/25 Municipal Year.

2. **MINUTES –** (Pages 1 - 4)

To confirm the Minutes of the Meeting held on 21st March, 2024 (copy attached).

3. **ARTS COUNCIL PLACE PARTNERSHIP PROJECT - BID FEEDBACK –** (Pages 5 - 6)

Following the Council's successful expression of interest for an [Arts Council National Lottery Project Grant](#) to improve cultural engagement in Farnborough, the Board is being asked to provide feedback to inform the full application due to be submitted later in the summer.

The bid is linked to the development of the Leisure and Cultural Hub and a briefing paper is attached for information. The bid aims to improve cultural engagement over the next three years, with more events, activities, and engagement with our diverse communities. The background, context and outline of the bid will be presented at the meeting.

4. **APPOINTMENTS 2024/25 –**

(1) Progress Group

To appoint the Membership of the Progress Group. The appointments are to be made on the basis of six cross party Members including the Chair and Vice-Chairman of the Policy and Project Advisory Board, two further Labour Group Members and two representatives of other Groups.

(2) Elections Group

To appoint the Membership of the Elections Group for 2024/25. The appointments are to be made on the basis of seven cross party Members including the Cabinet Member with responsibility for electoral issues, the Chairman or Vice-Chairman of the Corporate Governance, Audit and Standards Committee, the Chairman or Vice-Chairman of the Policy and Project Advisory Board, one further Labour Group Member, and three representatives of other Groups (2 Conservative : 1Liberal Democrat).

All groups will be politically balanced and a report on nominations from the political groups will be made at the meeting.

5. **WORK PLAN –** (Pages 7 - 10)

To discuss the Policy and Project Advisory Board Work Plan (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

This page is intentionally left blank

POLICY AND PROJECT ADVISORY BOARD

Meeting held on Thursday, 21st March, 2024 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Marina Munro (Chairman)
Cllr Michael Hope (Vice-Chairman)

Cllr Abe Allen
Cllr Peace Essien Igodifo
Cllr T.W. Mitchell
Cllr M.J. Roberts
Cllr Calum Stewart
Cllr Gareth Williams

Apologies for absence were submitted on behalf of Cllr Jib Belbase and Cllr Becky Williams.

Cllrs P.J. Cullum and Halleh Koohestani attended the meeting as Standing Deputies.

19. MINUTES

The minutes of the meeting held on 13th February, 2024 were agreed as a correct record.

20. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED: That, following the resignation of Cllr Jessica Auton, Cllr Michael Hope be appointed as Vice-Chairman for the remainder of the 2023/24 Municipal Year.

21. DEFIBRILLATORS AND BLEED KITS

The Board welcomed Emma Lamb, Community and Partnerships Service Manager, who provided an update on the work that had been undertaken, as recommended by the Board, since the last meeting.

It was advised that a survey had been carried out. The results of the survey had shown an additional seven publicly accessible defibrillators, totalling 37 defibrillators accessible 24/7 across the Borough. As a result of the survey, officers were in discussion with a number of groups who had shown an interest in installing a defibrillator and bleed kit, one of these had been North Camp Matters, who had funding in place to install two defibrillators in the area. The number of bleed kits had been much lower, but five had been identified in Farnborough and two in Aldershot.

A needs assessment was also carried out to identify areas that needed a defibrillator. Using Lower Layer Super Output Areas (LSOA's), each area had been

scored against a set criteria. The outcomes had identified six locations with a gap in provision, these were, Aldershot Town Centre, Farnborough Town Centre, Aldershot Park (south of the ward) Fernhill (north of the ward), Cove and Southwood (St. Christopher's Estate) and the Prospect Centre, Cherrywood.

The Board were asked to consider the following recommendations, in response to the Notice of Motion submitted on 7th December, 2023:

- Funding of up to £10,000 to be assigned from the UK Shared Prosperity Fund (SPF) neighbourhood interventions project fund, to allow for six public access defibrillators to be purchased for the priority locations identified through the survey and needs assessment
- Existing defibrillators, located inside Council buildings, be relocated to outside walls to make them permanently accessible to the public
- The Council to work with communities to encourage community owned defibrillators located inside building to be relocated outside to ensure more units were publicly accessible
- Work with partners to enhance CPR skills by providing defibrillator awareness training sessions and engage with young learners currently involved in The Duke of Edinburgh Award Scheme to actively involve them in maintenance checks as part of their volunteering element
- Continued work between the Community Safety Team and the Police and Hampshire and Isle of Wight Licensing Officers Group to identify suitable locations for additional bleed kits.

The Board discussed the report and recommendations and made the following comments:

- Consideration be given to encouraging organisations providing wider CRP training to work together to ensure sustainability and reduce competition
- Provision on data of usage for both defibrillators and bleed kits
- Consideration to be given to how organisations/business are held responsible for community owned defibrillators and bleed kits and whole life costs, e.g. the provision of a contract and assurance process to ensure the Council is not responsible and has no liability
- Identify, on each unit, a responsible contact

The Board ENDORSED the recommendations, as set out above, on the provision that the comments set out were taken account of.

The Chairman thanked Mrs Lamb for her report.

22. CLIMATE CHANGE ACTION PLAN 2020-2030

The Board welcomed Sophie Rogers, Climate Change Officer, who was in attendance with Emma Lamb, Community and Partnerships Service Manager, to facilitate a discussion on the refresh of the Climate Change Action Plan 2020-2030.

An overview of the current Climate Change Action Plan was provided and the Board noted that the Overview and Scrutiny Committee had considered progress on the current plan at its last meeting and had made a number of suggestions, as set out below, for consideration by the Board as part of the refresh process.

- Provision of pool cars
- Provision of pool bikes
- Single use plastic free Council buildings

With the aim of assisting the discussion, some guiding principles had been identified as follows:

- The majority of the actions should, when implemented, reduce the Council's own Carbon Footprint
- Actions needed to be deliverable within 3 years and cost/resource implications of delivery would need to be clearly identified
- The Action Plan should consist of a relatively small number of clear focused actions, ideally 15 actions or fewer

Following a discussion a number of comments were made and considered by the Board, as set out below:

- Consideration should be given to a two pronged Action Plan, one looking inwards at the Council's own carbon footprint and the other looking outwards in an enabling and facilitating role to encourage residents and businesses to consider their actions in reducing the Borough's carbon footprint
- Make better use of communications and engagement to promote climate change actions, through the Communications Team, and other Council services, such as business rates/council tax
- Action and enforce a single use plastic ban in all Council owned facilities, in particular the Princes Hall
- Identify the estimated amount of impact each Action should have on the carbon footprint to get a better picture of the outcomes

It was noted that officers would take account of the suggestions made by the Board and consider the implications of a fundamental reshaping of the Action Plan and report back at a future meeting.

The Chairman thanked Ms' Rogers and Lamb for their report.

23. **WORK PLAN**

The Board noted the current Work Plan.

It was noted that the Cabinet had considered the Council's response to the Hampshire County Council Future Services Consultation and made a number of amendments. The final copy would be shared with Members.

With regard to the Communications Strategy, it was felt important that consideration be given to set guidelines and a structured schedule of work.

The Climate Change Action Plan Refresh would be added to potential items for discussion during 2024/25.

The meeting closed at 9.02 pm.

CLLR MARINA MUNRO (CHAIRMAN)

Policy and Projects Advisory Board, 12 June 2024

Item 3: Arts Council England Place Partnership Project – Bid Development

Description: The Council has made a successful expression of interest for an [Arts Council National Lottery Project Grant](#) to improve cultural engagement in Farnborough. The bid is linked to the development of the Leisure and Cultural Hub. The expression of interest is attached but key parts of the bid are outlined below.

The bid aims to improve cultural engagement over the next three years, with more events, activities, and engagement with our diverse communities.

The item will include a presentation on the background, context and outline of the bid. The Board is asked to provide feedback to inform the full application due to be submitted later in the summer.

Background

The Council has developed a strong relationship with Arts Council England (ACE) reflecting Rushmoor's designation as one of Arts Council England's Priority Places (see below). ACE invited the Council to submit an expression of interest for this funding. UKSPF will be used to provide match funding for the bid.

The expression of interest is attached. This is a very short document with the project brief limited to only 2,000 characters. Details in the expression of interest are subject to change, including the bid amount.

Core bid elements

If successful, the funding will be used for a three-year programme of activity that aims to deliver a 'step change' in cultural development. A successful bid will enable us to:

- Procure 'inspiring artistic leadership' to help inform the development of the bid itself, develop a three-year cultural placemaking programme for Farnborough and then, (subject to securing ACE funding), inform the ongoing delivery of the programme.
- Offer opportunities for residents to engage in 'high quality culture', innovative experiences and ambitious art installations.
- Test ideas, including immersive and digital art, which will in turn inform the uses of the Hub and wider spaces in the town.
- Commission experienced, national/international community co-production artists and groups to work with all the communities in Rushmoor, including the Nepali community, to reflect their lived experience.
- Engage our most deprived and culturally disengaged communities, students/young people and the business sector.
- Support new, and expand on, existing events and activities led by and involving the community.
- Build the capacity and reputation of organisations working in the Borough alongside local freelance creatives and artists, event organisers and performers to lead cultural development.

Rushmoor Cultural Strategy

The proposed bid will reflect themes and priorities in the [Rushmoor Cultural Strategy](#). The Rushmoor Cultural Strategy was endorsed by Cabinet in October 2022. This work was intended to help inform funding bids and leverage additional funding from public and private sector partners, including Arts Council England.

The Strategy has six priority actions:

- Support Rushmoor's varied communities (especially the least culturally engaged) to express and develop their cultural identity and celebrate these together.
- Ensure that culture plays an important role in the regeneration of Aldershot and Farnborough town centres.
- Work with artists and the Createch sector to establish Rushmoor as a centre for innovation and excellence in creative media.
- Build on the rich military and aviation heritage of Aldershot and Farnborough to increase both community pride and the visitor economy.
- Give more young people in Rushmoor the opportunity of developing a sustainable career in the Creative Industries.
- Establish a new arts team, the Cultural Compact and key partnerships.

The Strategy is intended to encourage a step change in cultural activity across the Borough and help the Council achieve its wider social and economic objectives.

Arts Council England Priority Places

Rushmoor has been identified as a 'Priority Place' for Arts Council England. These Priority Places, 54 across the UK, are areas where Arts Council England investment and engagement is currently low, but the opportunity for Arts Council England to increase involvement and investment is deemed to be high.

Arts Council England's 'Active Lives' research shows that arts engagement, participation and attendance in Rushmoor is 'significantly lower than the national average' and ranks as one of the UK's lowest areas of arts engagement. Figures show that Arts Council England's average annual investment in the Borough per head (between 2017/18 and 2019/20) was £1.12, relative to £22.16 in Waverley, £2.23 in Guildford £1.45 in Hart and £3.21 in Basingstoke and Deane. This is one of the lowest figures in the region.

Timelines and next steps

The Council needs to submit a full application by 7 August. The bid will be developed in partnership with Hampshire Cultural Trust and other partners on the Rushmoor Cultural Compact (partnership).

It could take approximately 2 months before the Council is informed if it is successful. The programme is intended to run for approximately three years from autumn 2024.

POLICY AND PROJECT ADVISORY BOARD WORK PLAN

The purpose of the work plan is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

(A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2024/25	CURRENT POSITION	CONTACT
Elections Group	Policy and Project Advisory Board (Chairman or Vice-Chairman), the Portfolio Holder responsible for Elections Matters, Corporate Governance, Audit and Standards Committee (Chairman or Vice-Chairman) and two Conservative and one Liberal Democrat councillor.		Andrew Colver Contractor andrew.colver@rushmoor.gov.uk Elections Team 01252 398824 elections@rushmoor.gov.uk

(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME

ISSUE	DETAILS	CONTACT DETAILS
	PLACE	
	PEOPLE	
Climate Change Action Plan	At its meeting in March 2024, the Board started the process of refreshing the Council’s Climate Change Action Plan. Following discussions, it was felt that consideration should be given to the implications of a fundamental reshape of the Plan to allow for a two pronged approach, one looking inwards at Council activities and one looking outwards at the Borough as a whole, in an enabling and facilitating capacity. This would be followed up and reported to a future meeting.	Rachel Barker – Assistant Chef Executive rachel.barker@rushmoor.gov.uk

POLICY AND PROJECTS ADVISORY BOARD
AGENDA PLANNING – 2024-2025

12th June 2024	Arts Council Place Partnership Project – Funding Bid
23rd July 2024	
24th September 2024	
19th November 2024	
21st January 2025	
25th March 2025	
<i>Potential items to be considered for 2024/25</i>	<ul style="list-style-type: none"> • Communications Strategy • Procurement Strategy - (existing till 2024) • Council Business Plan • Climate Change Action Plan

PROGRESS GROUP MEETINGS

Membership: to be appointed at the first meeting (12 June 2024)

Page 10

Date	Item	Notes
TBC		